

EXECUTIVE MEMBER DECISION FORM

DECISION TO BE TAKEN BY: CLLR STUART WHITTINGHAM

KEY DECISION: YES

PORTFOLIO AREA: HIGHWAYS & INFRASTRUCTURE

PORTFOLIOS AFFECTED: HIGHWAYS & INFRASTRUCTURE

WARDS AFFECTED: ALL WARDS

**SUBJECT: AWARD OF CONTRACT FOR ARBORICULTURE SERVICES –
TREE MAINTENANCE**

1. RECOMMENDATIONS:

The Cabinet Member is requested to:

- (1) Note the contents of the report; and
- (2) Approve the award of the contract for an initial two year period commencing on 1 November 2016.

2. REASON/S FOR RECOMMENDATIONS:

The Cabinet Member is requested to approve the award of the contract in accordance with the Council's Constitution, Part 3 Schedule 5, Delegation of Functions to Individual Cabinet Members *General (vii) Accept tenders relating to their Portfolio up to the value of £5,000,000 where the tender is considered the most economically advantageous, the tender complies with all the price, quality, safety, sustainability and any other criteria set out in the tender document; and the tender value is below the figure set out in the relevant budget in consultation with the relevant Chief Officer, the Director of Resources (and/or section 151 Officer) and Monitoring Officer.*

3. STATEMENT OF COMPLIANCE

The recommendations are made further to legal advice from the Deputy Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been completed. The

recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

4. DECLARATION OF INTEREST

There are no conflicts of interest.

Signed:  Executive Member: Cllr Stuart Whittingham Date: 19 October 2016 Also present:	Signed:  Chief Officer: Mark Smith Date: 19 October 2016
Date of Senior Policy Team Meeting(s):	

A list of background papers on this issue is held with:

Contact Officer: Shaun Brady
Date: 18 October 2016

Date of Publication:

Date of Expiry of Call-In Period:

Form Reference: Executive Member Decision Form May 2012 v 1.0